

4. Political Science (Optional)

2018-19 & Onwards

B.A. Semester – V

Compulsory Paper-I

Public Administration

80 Marks 5 hrs per week

Course Rationale:

This paper is an introductory course in Public Administration. The effort is to introduce students to the basic principles, key administrative thinkers, and the main instrument-bureaucracy/civil service – of administration.

Chapter- 1Introduction,

- a) Meaning,Nature and Scope of Public Administration
- b) New Public Administration
- c) Public and Private Administration

10 hours

Chapter-2 Principles of Organisation

- a) Hierarchy, Span of Control, Delegation of Authority,
- b) Line and staff Agency

10 hours

Chapter-3 Personnel Administration

- a) Recruitment, Training, Promotion & Retirement
- b) Discipline and morale

12 hours

Chapter-4 Financial Administration

,Budget-Meaning,Principles,preparation and enactment of BudgetGlobalisation and Public Administration, , Perspective of public administration

10 hours

Chapter-5 Contemporary issues in Public Administration

- a) Development Administration b) Good Governance c)E-Governance
- d)Right to Information Act,e)PPP-Public Private Partnership and Administration

12 hours

Books Reference

- 1.M.P.Sharma B.L. Sadana Public Administration in Theory and Practice, Kitab Mahal, New Delhi,2005.
- 2.Raymond W.Cox Susan J.BuckBetty N. Morgan Public Administration in Theory and Practice, Pearson Publication, New Delhi, 2004
- 3.Nicholas Henry Public Administration and Public Affairs, Prentice Hall of India, New Delhi, 2003
- 4.R.K.AroraC.V.Raghavulu values in Administration, Associated Publishing House, New Delhi, 1989
- 5.VishnooBhagwanVidyaBhushan Public Administration, S.Chand& Co., New Delhi, 2005
- 6.Avasthi&Maheshwari Public Administration, Lakshmi NarainAgarwal, Agra, 2004
- 7.Mohit Bhattacharya Public Administration : Structure, Process and Behaviour, World Press, Calcutta, 1987
- 8.Ram Avtar Sharma Public Administration Today, Shree Publishers & Distributers, New Delhi, 2005
- 9.Avasthi&Avasthi Public Administration, Lakshmi NarainAgarwal, Agra, 2003
- 10.Fadia&Fadia Public Administration Theries and Concepts, SahityaBhavan Publications, Agra, 2005
11. A.R. Tyagi Public Administration, Principles & Practice, Atma Ram & Sons, Delhi, 2001
- 12.C.P. Bhambhri Public Administration, Jai PrakashNath& co., Meerut, 2000
- 13.Mali Muddanna - Public Administration.
- 14.N.B.Patil - Public Administration, ArunPrakashanBijapur. (Kannada)
- 15.G.B.Sheelavantar - Public Administration, VidyanidhiPrakashanGadag.(Kannada)
- 16.M.S.Patil - Public Administration, PratibhaPrakashanTalikoti.(Kannada)
- 17.M.S.Patil - Public Administration, Bharat PrakashanDharwad. (Kannada)
- 18.H.T.Ramakrishna - Public Administration, LalitPrakashan Mysore. (Kannada)

Political Science Optional

B.A. Semester-V

Elective Paper -1

Modern Governments (United Kingdom & Switzerland)

80 Marks 5 hrs per week

Course Rationale:

This paper exposes students to the leading model constitutions of the world. The effort is also to cover leading constitutions of the United Kingdom & Switzerland. These constitutions are to be studied in light of the political processes to gain understanding of the dynamics of actual politics and policy making in these countries.

Chapter- 1 Constitution of United Kingdom

- a) Salient Features of the Constitution
- b) Conventions-Meaning, types and role in UK's political system

8 hours

Chapter-2 Organisation of the Government of U.K.

- a) Legislature-Organisation, Powers and functions of British Parliament
- b) Executive-Organisation, Powers and functions of King/Crown & Prime Minister
- c) Judiciary -Organisation, Powers and functions
- d) Party system in UK

20 hours

Chapter-3 Constitution of Switzerland

- a) Constitutional development of Switzerland
- b) Salient features of the Swiss Confederation

10 hours

Chapter-4 Organisation of Swiss Government

- a) Legislature –Organisation, Powers & functions of Federal Assembly
The council of states and The national council
- b) Executive-Organisation, Powers & functions of Federal Executive
- c) Federal (Court) Tribunal-Organisation Powers and functions
- d) Party system

20 hours

Chapter-5 a) Direct democratic devices, Referendum and Critical estimation of Referendum and Initiative.

8 hours

Books Reference

1. Modern Governments - N. Jayapalan
2. Modern politics and government - Alan R. Ball
3. Modern Governments: Theory and Practice Rajeev Bansals
4. ಆಧುನಿಕ ಸರಕಾರಗಳು ಎನ್.ಬಿ. ಪಾಟೀಲ ಪ್ರತಿಭಾ ಪ್ರಕಾಶನ ತಾಳಿಕೋಟಿ
5. ಆಧುನಿಕ ಸರಕಾರಗಳು ಎಂ.ಎಸ್. ಪಾಟೀಲ ಅರುಣ ಪ್ರಕಾಶನ ವಿಜಾಪುರ
6. Modern Governments – V.D. Mahajan.

Political Science Optional

B.A. -V Semester

Elective Paper-2

Indian Administration

80 Marks 5 hrs per week

Course Rational :The purpose of this course is to provide students with broad understanding of key

dimensions of Indian Administration functioning at different levels. The objective of the course is to help students to understand and analyze the administrative reforms introduced recently to make administration people-centric and to what extent that goal has been realized.

Chapter-1-Organisation of government at Centre

Organisation of Secretariat, Ministries and Departments, Cabinet

Secretariat, PMO

12 hours

Chapter-2. - Organisation of Government at state

Secretariat, Role of Chief Secretary, Organisation of Ministries and

Departments, CMO

10 hours

Chapter-3.-Centre State Relations:

, Legislative, Administrative and Financial relations; Role of the Finance Commission; Administrative Reforms-Sarkaria Commission

10 hours

Chapter-4. Control over Administration

Legislative. Judicial, Executive and Popular control, Concept of Accountability.

12 hours

Chapter-5. Major issues in Indian Administration:

Corruption in administration, Relation between Political and Permanent executive, Good governance and role of ICT, Impact of globalization on administration

15 hours

Books Reference

- 1.HoshiarSingh Indian Administration Current Issues and Problems, Aalekh Publishers, Jaipur, 1990
- 2.R.K. Arora, RajniGoyal Indian Public Administration Institutions and Issues, WishwaPrakashan, New Delhi, 2004
- 3.J. Satyanarayana e-Government...the Science of the Possible, Prentice Hall of India, New Delhi, 2004
- 4.KiranBediParminderjeet Singh SandeepSrivastav Government @net Governance Opportunities for India, Sage Publications, New Delhi, 2001
- 5.NiranjanPaniSantap S. Mishra Bijaya S. Sahu Modern System of Governance Good Governance V/s e-Governance, Anmol Publications, New Delhi, 2004.
- 6.P. Ramachandran Issues in Indian Administration, Oxford IBH, New Delhi, 1996.
- 7.VidyaBhushan&VishnooBhagwan Indian Administration, S.Chand Publishers, New Delhi, 2001
- 8.S.R. Maheshwari Indian Administration, Orient Longman, New Delhi, 2001
- 9.R. B. Jain Contemporary Issues in Indian Administration, Vishwa Publications, New Delhi, 1976
10. M. Wadhvani& R. K. Tiwari Indian Administration : The Changing Scenario, IIPA, New Delhi, 1995.
11. Dr. B.L. Fadia Dr. KuldeepFadia Indian Administration, SahityaBhavan Publications, Agra, 2005
- 12.HoshiarSingh Indian Administration, KitabMahal, New Delhi, 2004.
- 13.MohitBhattacharya Indian Administration, world Press, Calcutta, 2000.
14. S.R. Maheshwari Local Government in India, Lakshmi NairainAgarwal, Agra, 2005.