

B.L.D.E.A's

S.B. Arts and K.C.P Science College, Vijayapur.

Department of English

Value Added Course in Writing Skills

2016-2017

B.L.D.E A's
S.B. Arts and K.C.P Science College, Vijayapur.

Department of English (UG)

Value Added Course in Writing Skills 2016-17

Syllabus Prepared by:


i. Prof. R.H.Bidari
H.O.D of the English Department


ii. Prof. S.S.Patil
Faculty of the English Department

And

iii. Dr.S.B.Biradar
Associate professor in English
SVM Arts, Science and Commerce
college ILKAL

iv . Prof A H Lain
Faculty of the English Department


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S.B. Arts and KCP Science College
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Contents

I)	Notice
II)	Name of the Faculty
III)	Students List
IV)	Time Table
V)	About the Course
VI)	Syllabus
VII)	Examination Notice
VIII)	Question Paper
IX)	Result

105

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SHRI R.H. BIDARI

HOD of English
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DEPARTMENT OF ENGLISH (UG)

NOTICE

It is hereby informed to all the BA students that the department of English is conducting value added course in writing skills from 01.07.2016 to 25.10.2016. So, interested students have to take their admission before 30.06.2016. The classes will be conducted every Monday and Tuesday afternoon from 3:00 to 4:00 in Room no-08.



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DEPARTMENT OF ENGLISH (UG)

Value Added Course in Writing Skills

LIST OF FACULTY ACADEMIC YEAR 2016-17

SL.NO	NAME OF THE FACULTY
01	Shri.R.H.Bidari
02	Shri. S.S.Patil
03	Shri.A.H.Lain


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Admission List BA I Sem 2016 - 17

Sl.No.	Name of the student
1	Priyanka D Nagathan
2	Basavraj K Mulawad
3	Sachin Mannur
4	Govind N Rathod
5	Shivsharan S Biradar
6	Raju P Gerade
7	Sachin B Awati
8	Sachin G Jadhav
9	Parshura V Gayakwad
10	Sudheer V Lamani
11	Hanamant A Kattimani
12	Laxmi R Nagathan
13	Ashwini M Bagali
14	Pooja V Hugar
15	Hanamappa R Yatnatti
16	Somanagouda K Kodekal
17	Santosh Kumar Alur
18	Nimbanna P Koli



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Value Added Course in Writing Skills

TIME TABLE FOR THE YEAR 2016-17

DAY	TIME
MONDAY	3.00 TO 4.30PM
TUESDAY	3.00 TO 4.30PM
WEDNESDAY	3.00 TO 4.30PM

Venue: Room No 08


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Value Added Course in Writing Skills 2016-17

Max. Marks: 100 (Theory – 80 marks, Viva-Voice 20 marks)

Passing Marks: 40 %

Time allowed: 3 hours

1. **Academic Year:**

It is a course of three months period. Students of any semester can join the course.

2. **Curriculum:**

Curriculum is designed to provide learning opportunities to meet the requirements of value-added course in writing skill.

3. **Course:**

A unit of instruction or a segment of subject matter to be covered during 3 months duration and it will have a specific number and title.

4. **Course Teacher:**

A teacher who teaches a particular course in a semester is called a course teacher. He/she shall be responsible for conducting classes, completion of syllabus, conducting viva, practical, valuating the papers, maintaining attendance register and providing needed guidance to the students of the course.

5. **Course Credit:**

A measure of quality of work done in a course represents one-hour lecture and sometimes half an hour practical work. Total numbers of periods are 40 hours.

6. **Program Offered:**

The program offered by the college.

Department	Program offered	Duration
English	Value Added Course in Writing Skills	3 months

Continued...

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7. Eligibility for Admission:

The admission in the course shall be open to all the students of our college who have taken admission for B.A course.

8. Duration of the program:

Minimum duration of the program shall be 3 months.

9. Admission:

Intake capacity is 50 students.

10. Mode of Admission:

Admission to the course shall be made on the basis of merit and rest of the students.

11. Examination and Evaluation of the Program:

There shall be an examination at the end of the program. The program is evaluated for 100 marks.

Mode of the examination is mentioned below:

Descriptive- 80 marks

Viva Voice – 20 marks

Total - 100 marks

AIM:


To make the students competent in writing skills in English to face this challenging world/global world.


Objectives:

(1) To identify the mistakes done by the students in parts of speech, tenses, spellings, and writing skills

(2) To impart the correct use of writing skills among the students to enhance them to face this global world.

(3) To acquaint the students with day to day knowledge in writing skills.


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Syllabus

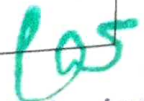
Units	Topics	Teaching hours
I.	<ul style="list-style-type: none">▪ Letter Writing▪ Application Writing▪ Resume Writing▪ Complaints▪ Business Letters-ordering and purchasing	06
II.	<ul style="list-style-type: none">▪ Report Writing▪ Press Report▪ Function Report▪ Project Report	06
III.	<ul style="list-style-type: none">▪ Dialogue Report▪ Accepting and Rejecting Invitation▪ Agreeing and Disagreeing▪ At the Bank, At the Post Office▪ At the Railway station, At the Report	06
IV.	<ul style="list-style-type: none">▪ Essay Writing	03
V.	<ul style="list-style-type: none">▪ Comprehension▪ Passage▪ Paragraph Writing	06
VI.	<ul style="list-style-type: none">▪ Punctuation	03



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DEPARTMENT OF ENGLISH (UG)**

Examination Notice

It is here by informed to all the students of Value-Added Course (English - UG) that we are conducting the theory examination on 27.10.2016 and Viva Voice on 28.10.2016.

Venue - Room No-08

Time - 10 AM - 01 PM



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Final Examination Test October: 2016-17
Sub: Value Added Course in writing Skills.

Time: 3 hours

Q I) Rearrange the following Sentences.

Max Marks: 80

2x5=10

- A) He began to play cricket at a very tender age.
- B) He was born on April 24, 1973.
- C) Sachin Tendulkar is the superstar of the Indian Cricket.
- D) He is the God of the cricket world.
- E) He became the youngest champion of Indian cricket at the age of 17.

Q II) Correct the following sentences.

1x5=05

- 1) Gaeta is my cousin sister.
- 2) He is an university professor.
- 3) One should love his country.
- 4) Rohan Plays Violin.
- 5) Either you or he are telling a lie.

Q III) Identify the sentence pattern.

2x5 = 10

- 1) Pigeons fly.
- 2) Mary gave a dollar.
- 3) Vinod is a professor.
- 4) The manager has given a bonus to the employee.
- 5) Her teaching is appreciable.

[SVIODO, SV, SCV, SVO, SVDO]

Q IV) Punctuate the following sentences with appropriate punctuation mar

1x5=05

- 1) Please come here
- 2) What are you doing
- 3) Alas she has failed in exam
- 4) I have nothing to speak further Raju said
- 5) man is a social animal

Q V) Write an essay on

1x10=10

"Modern Gadgets-a boon".

OR

"The importance of Games".

Q VI) Write an application for the post of a English teacher in Vishwabharthi high school Belagavi and attach Resume.

1x10=10

Q VII) Expand the Proverb: Honesty is the Best Policy.

1x10=10

Q VIII) Imagine that you are the secretary of the Students Association and you have been asked to give a report about the Celebration of Republic day at your college.

OR

1x10=10

Q IX) Construct the dialogue between the passenger and the conductor regarding the bus timings to Hubli from Vijayapur.

Q X) Read the following passage and answers the questions given below.

2x5=10

Most of the land of Japan is mountainous. The highest mountain of Japan is the 'Fujiyama' at the top which is on active Volcano. Rice is the main crop and is grown extensively in the south. It is planted in June and harvested in September.

Then Wheat and Barley are grown in autumn and harvested in May. Tea is also grown on terraced hill -sides in the south of Japan. The farmers of Japan are very hard working people. By the use of fertilizer, irrigation and terracing, these farmers raise large crops. Being surrounded by the Ocean .the Japanese are also good sea -faring People. They use advanced methods fishing. They have motor driven boats and the nets they use are huge, often kilometers long, and or made to hang like drifting curtains in the sea .The most important food of the people of Japan is rice and fish .The Japanese eat rice from bowls with chopsticks .they hold two sticks in one hand and pick the rice from the bowls.

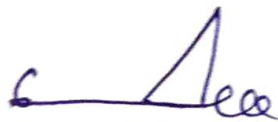
1-Which is the highest mountain of Japan?

2-What is the main crop of Japan?

3-What crops are grown in autumn?

4-Who are very hard working people?

5-What is the most important food of the people of the Japan?



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DEPARTMENT OF ENGLISH (UG)
 Value Added Course in Writing Skills
 Attendance List-2016-17

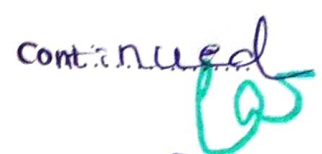
Sl.No	Name Of the Student	04/07	05/07	11/07	12/07	18/07	19/07	26/07	01/08	02/08	08/08	09/08	15/08	16/08	22/08	29/08	
01	Priyanka D Nagathan	PN	PN	PN	AB	PN	PN	PN	PN	PN	AB	PN	PN	PN	PN	PN	
02	Basavraj K Mulawad	BKm	BKm	AB	BKm	AB	BKm	BKm	BKm	BKm	BKm	BKm	AB	BKm	BKm	BKm	
03	Sachin Mannur	SM	SM	SM	AB	SM	SM	AB	SM	AB	SM	SM	SM	AB	SM	SM	
04	Govind N Rathod	G.N.R		G.N.R	G.N.R	G.N.R	AB	G.N.R	G.N.R	AB	G.N.R	AB	G.N.R	AB	G.N.R	G.N.R	
05	Shivsharan S Biradar	S.S	S.S	S.S	AB	S.S	S.S	S.S	S.S	S.S	S.S	AB	S.S	AB	S.S	S.S	
06	Raju P Gerade	RPG	RPG	RPG	AB	RPG	RPG	RPG	RPG	RPG	RPG	RPG	RPG	RPG	RPG	AB	RPG
07	Sachin B Awati	SBA	SBA	SBA	SBA	SBA	AB	SBA	SBA	SBA	SBA	SBA	SBA	SBA	AB	SBA	SBA
08	Sachin G Jadhav	SG	SG	SG	AB	SG	SG	SG	SG	AB	SG	SG	SG	SG	SG	SG	SG
09	Parshura V Gayakwad	P.V.G	P.V.G	P.V.G	AB	P.V.G	P.V.G	P.V.G	P.V.G	AB	P.V.G	P.V.G	P.V.G	AB	P.V.G	P.V.G	
10	Sudheer V Lamani	S.V.L	S.V.L	S.V.L	AB	S.V.L	S.V.L	S.V.L	AB	S.V.L	AB	S.V.L	S.V.L	AB	S.V.L	AB	
11	Hanamant A Kattimani	HAK	HAK	HAK	HAK	HAK	AB	HAK	HAK	HAK	HAK	HAK	HAK	HAK	HAK	HAK	HAK
12	Laxmi R Nagathan	LRN	LRN	AB	LRN	LRN	LRN	LRN	LRN	LRN	LRN	LRN	AB	LRN	LRN	LRN	LRN
13	Ashwini M Bagali	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB
14	Pooja V Hugar	P.V.H	P.V.H	P.V.H	AB	P.V.H	P.V.H	P.V.H	P.V.H	P.V.H	P.V.H	P.V.H	AB	P.V.H	P.V.H	P.V.H	P.V.H
15	Hanamappa R Yatnatti	HY	HY	HY	HY	HY	HY	AB	HY	HY	HY	HY	AB	HY	HY	HY	HY
16	Somanagouda K Kodekal	S.K.K	S.K.K	S.K.K	S.K.K	AB	S.K.K	S.K.K	S.K.K	AB	S.K.K	S.K.K	S.K.K	S.K.K	S.K.K	S.K.K	S.K.K
17	Santosh Kumar Alur	SKA	SKA	AB	SKA	SKA	SKA	AB	SKA	SKA	SKA	SKA	AB	SKA	SKA	SKA	SKA
18	Nimbanna P Koli	NPK	NPK	NPK	AB	NPK	NPK	NPK	NPK	NPK	NPK	NPK	NPK	NPK	NPK	NPK	NPK



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DEPARTMENT OF ENGLISH (UG)
 Value Added Course in Writing Skills
 Attendance List-2016-17

Sl.No	Name Of the Student	05/09	06/09	12/09	19/09	20/09	26/09	27/09	03/10	04/10	10/10	17/10	18/10	25/10	27/10	28/10
01	Priyanka D Nagathan	P	P	P	AB	P	P	P	AB	P	P	P	AB	P	P	P
02	Basavraj K Mulawad	BKm	BKm	BKm	BKm	BKm	BKm	BKm	BKm	BKm	BKm	BKm	BKm	AB	AB	BKm
03	Sachin Mannur	SM	SM	AB	SM	SM	AB	SM	SM	SM	AB	SM	SM	AB	SM	SM
04	Govind N Rathod	G.NR	AB	G.NR	G.NR	AB	G.NR	G.NR	G.NR	AB	G.NR	AB	G.NR	G.NR	AB	G.NR
05	Shivsharan S Biradar	S.S	S.S	S.S	S.S	S.S	S.S	AB	S.S	S.S	AB	S.S	S.S	AB	SS	SS
06	Raju P Gerade	RPG	RPG	RPG	RPG	AB	RPG	RPG	RPG	RPG	AB	RPG	RPG	RPG	RPG	RPG
07	Sachin B Awati	S.BA	S.BA	AB	S.BA	S.BA	S.BA	AB	S.BA	S.BA	S.BA	AB	S.BA	S.BA	S.BA	S.BA
08	Sachin G Jadhav	SG	SG	SG	SG	SG	SG	AB	SG	SG	SG	SG	SG	AB	SG	SG
09	Parshura V Gayakwad	P.VG	P.VG	P.VG	AB	P.VG	P.VG	P.VG	AB	P.VG	P.VG	P.VG	AB	P.VG	P.VG	P.VG
10	Sudheer V Lamani	S.VL	S.VL	S.VL	AB	S.VL	AB	S.VL	AB	S.VL	S.VL	S.VL	AB	S.VL	S.VL	AB
11	Hanamant A Kattimani	HAK	HAK	HAK	HAK	AB	HAK	HAK	HAK	HAK	HAK	HAK	HAK	HAK	HAK	HAK
12	Laxmi R Nagathan	L	L	L	L	L	L	L	AB	L	L	L	L	L	L	L
13	Ashwini M Bagali	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB
14	Pooja V Hugar	PV	PV	PV	PV	PV	PV	AB	PV	PV	PV	PV	PV	PV	PV	PV
15	Hanamappa R Yatnatti	HY	HY	HY	HY	HY	HY	AB	HY	HY	HY	HY	AB	HY	HY	HY
16	Somanagouda K Kodekal	S.KK	S.KK	AB	S.KK	S.KK	S.KK	S.KK	S.KK	S.KK	S.KK	S.KK	S.KK	S.KK	S.KK	S.KK
17	Santosh Kumar Alur	SKA	SKA	SKA	SKA	SKA	AB	AB	SKA	SKA	SKA	SKA	AB	SKA	AB	SKA
18	Nimbanna P Koli	NPK	NPK	NPK	AB	NPK	NPK	NPK	NPK	NPK	NPK	NPK	NPK	NPK	NPK	NPK

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DEPARTMENT OF ENGLISH (UG)


Value Added Course in Writing Skills

Result -2016-17

Sl.No.	Name of the student	Theory	Viva voice	Total
1	Priyanka D Nagathan	53	15	68
2	Basavraj K Mulawad	54	16	70
3	Sachin Mannur	55	17	72
4	Govind N Rathod	62	17	79
5	Shivsharan S Biradar	60	15	75
6	Raju P Gerade	55	17	72
7	Sachin B Awati	59	18	77
8	Sachin G Jadhav	56	16	72
9	Parshura V Gayakwad	62	17	79
10	Sudheer V Lamani	54	16	70
11	Hanamant A Kattimani	53	14	67
12	Laxmi R Nagathan	45	15	60
13	Ashwini M Bagali	45	15	60
14	Pooja V Hugar	52	16	68
15	Hanamappa R Yatnatti	56	16	72
16	Somanagouda K Kodekal	52	16	68
17	Santosh Kumar Alur	56	16	72
18	Nimbanna P Koli	45	15	60


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DEPARTMENT OF ENGLISH UG
Value Added Course in Writing Skills 2016-17

Report/Outcome

Value added course in writing skills is designed and offered by the English department (UG) for the benefit of the students. This course is conducted after the regular college hours. The course is conducted by the department to complement students' knowledge and skills in their field of study. The course is chosen based on current trends, relevance and value in the job market.

In our education system writing skill is considered as the most important skill to learn English. Writing is a prolific skill; it holds more significance. But most of the students are not capable to write coherently. Students have knowledge of their subject but as they have to convey their knowledge in English, they hesitate to do so. Students feel that they do not possess sufficient vocabulary and grammatical aspects of English writing skills, so they fear about making mistakes in writing. Sometimes they have been feeling themselves inferior in terms of English communication skills.

This course will definitely help the students to face any competitive exams, in job market, in private or govt sectors or in their professional life.

This course will definitely improve students writing skill by adopting the relevant syllabus. Writing skill is an important skill for the communication in professional world.

Effective strategies and communicative tasks will motivate students in enhancing their communication skills, language proficiency and life-long learning paths in general and writing skill in particular.


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Head of the Department
S.B. Arts and KCP Science College
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References

1. Internet – Sources
2. Book – Practical English Grammar
3. Book – Intermediate Grammar usage and Composition
4. “*English Grammar*” by Wren and Martin
5. “*Strengthen Your Writing*” by Pro. N Narayanswami
6. “*Improve Your Written English*” by Marion Field Jaico
7. “*English Grammar and Usage*” by R.P Sinha



B. L. D. E. Association's

S.B. ARTS & K.C.P. SCIENCE COLLEGE, VIJAYAPUR

(Re-Accredited by NACC at 'A' Level in 3rd Cycle)

Internal Quality Assurance Cell Initiative

VALUE ADDED COURSE

Certificate



This is to certify that Mr./Ms. Nombanna Koli.

has Completed the Value Added Course on Writing Skill.

Conducted by the Department of English during the

Year 2016-17


IQAC, Co-ordinator

Head of the Department S.B. Arts & K.C.P. Science College
Vijayapur. Co-Ordinator, IQAC


Principal,
S.B. Arts and KCP Science College
VIJAYAPUR Principal



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VALUE ADDED COURSE

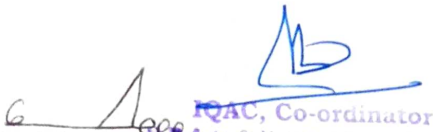
Certificate

This is to certify that Mr./Ms. Santosh Kumar Allur.

has Completed the Value Added Course on Writing Skill

Conducted by the Department of English during the

Year 2016-17


Head of the Department

IQAC, Co-ordinator

S.B. Arts & K.C.P. Science College

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Co-Ordinator, IQAC


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Principal



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Internal Quality Assurance Cell Initiative

VALUE ADDED COURSE

Certificate




This is to certify that Mr./Ms. Soman Gowda, K. Kodekal.

has Completed the Value Added Course on Writing Skill.

Conducted by the Department of English during the

Year 2016-17

6 Neeraj 
Head of the Department, IQAC, Co-ordinator
S.B. Arts & K.C.P. Science College,
Vijayapur.


Principal,
S.B. Arts and KCP Science College
VIJAYAPUR



B. L. D. E. Association's

S.B. ARTS & K.C.P. SCIENCE COLLEGE, VIJAYAPUR

(Re-Accredited by NACC at 'A' Level in 3rd Cycle)


Internal Quality Assurance Cell Initiative


VALUE ADDED COURSE

Certificate

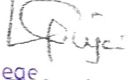


This is to certify that Mr./Ms. Hannumappa, R. Yatnatti
has Completed the Value Added Course on Writing Skill.
Conducted by the Department of English during the
Year 2016-17


Head of the Department
IQAC Co-ordinator
S.B. Arts & K.C.P. Science College,
Vijayapur.


Co-Ordinator, IQAC


Principal,
S.B. Arts and KCP Science College,
VIJAYAPUR


Principal



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S.B. ARTS & K.C.P. SCIENCE COLLEGE, VIJAYAPUR

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Internal Quality Assurance Cell Initiative

VALUE ADDED COURSE

Certificate



This is to certify that Mr./Ms. _____

Pooja. V. Ingar

has Completed the Value Added Course on _____

Writing Skill

Conducted by the Department of _____

English

during the

Year _____

2016-17

[Signature]

Head of the Department

IQAC, Co-ordinator

S.B. Arts & K.C.P. Science College
Vijayapur,

[Signature]

Co-Ordinator, IQAC

[Signature]

Principal,
S.B. Arts and KCP Science College
VIJAYAPUR

[Signature]

Principal