

## Teaching Learning Evaluation

### 2.3.3 Ratio of Mentor to Students for Academic and Other Related Issues

2015-2020

## Students Mentoring System(SMS)

### **What is Mentor?**

Faculty mentor play a crucial role in mentoring graduates. Students and their mentors share responsibility for ensuring productive and rewarding mentoring relationship. Both parties have a role to play in the success of mentoring. For graduate students, a mentor is someone who serves as a guide thought their institutional training. They give constructive feedback on writing teaching and other elements of career design.

### **Mentoring Policy:**

Mentoring is a subtle strategy to provide students with emotional and instrumental support they need to achieve their academic goals and to resolve the personal, social, psychological or academically grievances they might be going through. In the context of higher education in educational institute, mentoring sets up a healthy relationship between the students and the faculty.

Experience of the college life is commonly identified as move away from family and home. It is considered as transitional period for students as they have to live an independent life by detaching themselves from Parental surveillance. It results in psychological fear, insecurity, inferiority, and other such concerns. These factors contribute tremendous changes in the behavioural aspects of the students. Also during this period, they are introduced wide range of technical /professional courses under the programmes offered to them. Mentoring provides a reliable and comprehensive support system, to motivate students to excel in both academic and non-academic make fields and to the most of their life at the college and ensures that the students adapt to the dynamic learning environment and read their ways into highly successful careers.

### **Objective of SMS (Student Mentoring System):**

1. To help undergraduate fresh students understand the challenges and opportunities present in the Institute and develop a smooth transition to campus life
2. The target of this Mentoring Programme is to identify fundamental mechanisms that will Provide students with career and non-academic counselling.
3. Provide students with information on preparatory courses such as skill courses, bridge courses etc. for their academic prosperity.
4. Focus and motivate students to achieve learning goals and thereby improve their academic performance.
5. Guide, encourage, and advice the students about their upcoming student life, student health, mental and emotional well-being and listen to their issues with patience and help them solve their concerns with appropriate resources, support and referral available.
6. Generate curiosity and interest in academics and other institutional activities amongst the students.

### **Elements of Student Mentoring Policy**

The Student Mentoring programme will help identify

- Under achiever students.
- The mechanism to aid under-achieved students.
- Realization of desired outcome post mentoring.

The SMS attempts to track these objectives by carefully identifying those who can act as an anchor and guide for a fresh first year students or an academically weak student to bank upon. Student mentors will be selected to play this role and are given the authority to pursue the mission of this programme.

**The implementation of the Student Mentoring Programme and its details are covered subsequently in this document**



## Programme implementation will be in following phases

### Phase I: Orientation of the Mentors

Prior to the commencement of the academic semester, the faculty members are to be oriented and sensitized regarding the importance and objective of the mentoring process. They need to be realized mentoring of the students at the college is a part of their professional duty. During the orientation session, the faculty member needs to be oriented with the dos and don'ts of the mentoring process. The HODs/senior faculty member of the institute /department may co-ordinate and act as resource person for this orientation session.

### Phase II: Allocation of Students to the Mentors

The concerned Mentor co-coordinator will assign a group of 30 to 35 students to an individual faculty member. Preferably, the same faculty member should remain as the mentor for the same group during the group's entire tenure at S.B.Arts and K.C.P, Science College Vijayapur.

### Phase III: Round of Mentoring

The main purpose of this mentoring session is to monitor the academic performance of the students, to review the overall development etc. Thus in a semester, minimum 2 mentoring sessions should be arranged. They will keep all the update details of the students under him/her, provide them monitoring time to time and report the outcome to HOD regularly.

### Phase IV: Analysis

All the mentoring reports are submitted to the concerned HOD. The HOD will take necessary actions, wherever required and may inform the concerned principal. For all the cases where improvement is not seen/difficult to mentor, should be immediately reported to the concerned authority. The above policy is of general nature and it can be modified according to needs and requirement of concerned authority.

  
Coordinator, Mentor Committee

  
**IQAC, Co-ordinator**  
S.B.Arts & K.C.P.Science College,  
Vijayapur.


  
Principal  
**Principal,**  
S.B. Arts and KCP Science College  
VIJAYAPUR

## STRUCTURE OF THE SMS

In order to make the Teaching-Learning Process more effective, reliable, transparent and Students oriented, the institution has established the Mentoring Committee. The Committee would look after the Mentoring Process regularly and report the output to Principal.

The Structure of the Mentoring Committee is as follows;

Sl.No	Name of Committee Member	Designation
1	Dr.A.S.Pujar	Principal
2	Dr.U.S.Pujeri	IQAC Coordinator
3	Prof.Vidya Patil	NAAC Coobrdinator
4	Dr.Girija Nimbale	Mentoring Committee Coordinator
5	Prof.Shreedevi Bhairdogi	Member
6	Prof.Rashmi Patil	Member
7	Prof. Shweta Savanur	Member

  
coordinator, M.C

  
**IQAC, Co-ordinator**  
S.B.Arts & K.C.P.Science College,  
Vijayapur.

  
**Principal,**  
S.B. Arts and KCP Science College  
VIJAYAPUR